



NWC47 ConCom January Minutes

JANUARY 4, 2024

Rob Stewart: Chair

Shawna Batty: Vice Chair

Michelle Morrell: Secretary

Felice Nightengale: Convention Services

Peggy Stewart: Programming

Wm Salt Hale: Personnel

Tonya Clark: Special Events

Tim Ketron: Business

Jenn Baker: Treasurer

Kat Marier: Publications

Alex Demboski: Member Services

Note: Meeting held via Zoom

LAND ACKNOWLEDGEMENT

Norwescon acknowledges that we conduct our meetings and hold our annual convention on the traditional land of the Salish and Coastal Salish peoples, including the Duwamish People – the first peoples of what is now called Washington State. We honor with gratitude the land itself and the Duwamish Tribe: past, present, and future. This acknowledgment does not take the place of authentic relationships with indigenous communities but serves as a first step in honoring the land we are on.

DEPARTMENT AND CROSS-DEPARTMENT MEETINGS

11 AM START - 1 PM END

EXECUTIVE MEETING – 1 PM START

VOTES

Vote: December minutes accepted.

Jen moves, Michelle seconds.

Pass.

NEW BUSINESS

Discord

Although discord was originally used as a radio replacement, more departments are using it throughout the year.

Once staff are onboarded, they can access the channels for the year. Education is available via welcome screen and possible training for ConCom meetings. Execs should be available for questions.

Health and Safety Policy

<https://www.norwescon.org/con/policies/health-and-safety/>

No mask requirement, no testing. No harassment of masked or unmasked individuals.

Remove “COVID” and replace with “communicable diseases”

Alex will rewrite with suggested changes. Discuss on the 18th.

EXEC MEETING – 1:13 PM END

GENERAL OPEN MEETING – 1:18 PM START

Thank you

CHAIR

Around the room introductions - name and Norwescon position this year

VICE CHAIR

Hotel numbers

1850 rooms- currently have 971 booked.

	tues 4/15/2025	Wed 4/16/2025	Thurs 4/17/2025	Fri 4/18/2025	sat 4/19/2025	Sun 4/20/2025	Mon 4/21/2025	Tues 4/22/2025	Total
Contracted Guest Rooms	10	175	500	525	525	110	5	0	1850
Current Pick Up	4	139	241	256	258	70	3		971
Analysis									
Percentage of Contracted Rooms Picked Up			52%						
Minimum Required Percentage Picked Up			80%						
Minimum Required Room Nights			1480						
Minimum Additional Pick Up to avoid Performance Fees			509						

<https://www.norwescon.org/get-involved/concom/staff-room-block-request/>

Timeline

Keep eye on exec timelines

Staff tee shirts

Navy blue with silver ink. Shirt sizing: TBD

QR Code

No more QR codes on staff shirts

CONVENTION SERVICES

Layouts

Please read through layouts carefully

Open positions

We need safety ambassadors, back office openings.

SPECIAL EVENTS

Masquerade and Single Pattern Contest forms available on the website for signups
Organizations interested in doing photos in the lobby to support:
specialevents@norwescon.org

Open positions

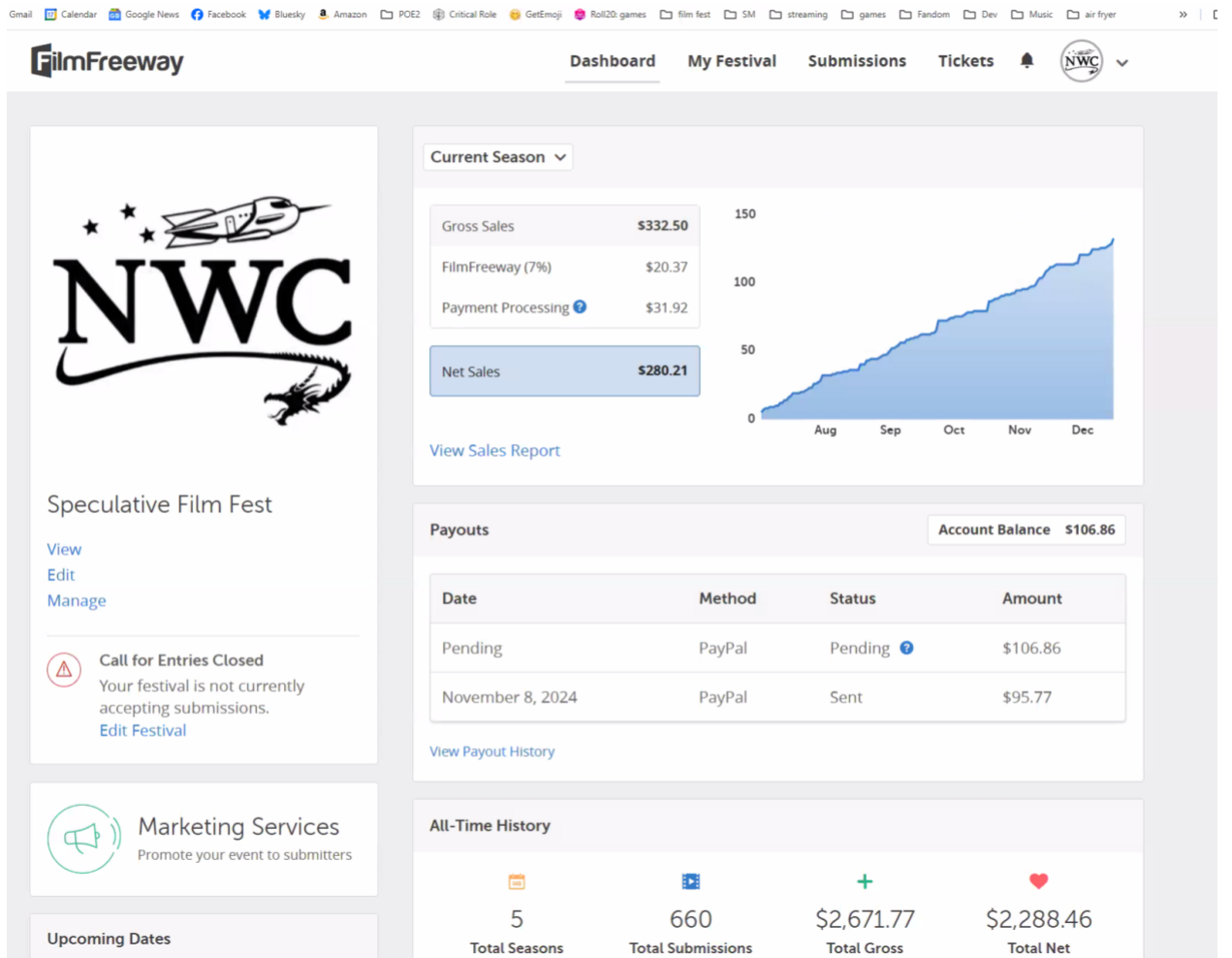
Children's masquerade lead

Masquerade volunteers

(email specialevents@norwescon.org)

Film Festival

132 submissions, 2 judges have completed. From 31 countries!



Gaming

Dragonflight - Pathfinder, several game vendors, push to change Rotunda to Lakeside gaming (easier to find in hotels)

Shire will be running a “learn how to play Magic events for 10-18 yr olds”. Jumpstart boosters were added which are designed for new players, designed to make the game easier. Friday 4pm after root beer social, open play in the area prior to other Magic events in the evening.

Dances

Have DJs and themes.

Thursday Star Trek v Star Wars

Friday Black Light Ball

Saturday The Pan-Galactic Dance Party

PROGRAMMING

GoH Spotlight

Paizo Publishing- WA based Pathfinder and Starfinder role playing games and books, Won 100 major awards, hobby games industry.

General

Meetup applications open - got a club or committee? Sign up!

Panel survey is sent out - Track Leads please check on your panelists.

Youth programming moving from Olympic 1 to Cascade 12.

Open positions

GoH Liaisons, Monster Mash (descriptions on website)

MEMBER SERVICES

Department reportbacks

Art Show Invitations are out.

Club applications have been slow, please encourage

Dealers - will fill up

Info table - send info to publications and member services NOW

Little Free Library- more books please

Teen Engagement - Magic the Gathering introductory sessions. Shire is moving along.

Open position

MS second still available

Reg numbers

Type	2024-09	2024-10	2024-11	2024-12	2025-01	2024-01
Full	364	366	387	479	523	635
Staff	29	37	44	55	71	58
Youth	10	10	12	16	20	18
Lifetime	12	14	13	13	15	16
Child	8	8	10	12	13	16
Artist (N/A)	0	0	0	8	14	16
Staff Youth	1	1	1	1	1	0
GoH	0	0	0	0	0	0
Pro	0	0	0	0	8	0
Guest of Pro	0	0	0	0	0	0
Dealer	0	0	0	0	0	0
Club Table	0	0	0	0	0	0
Special	0	0	0	0	0	5
Totals	424	436	467	584	665	764

Price goes up Jan. 16th, \$110.

PERSONNEL

Changes incoming to webpage

[Open Positions](#)

Need convention lounge hosting

Need Minions (teen runners)

<https://www.norwescon.org/get-involved/volunteers/open-volunteer-positions/>

[Social](#)

None today due to Zoom meeting pivot

Year Round Engagement

Bibliophiles -Bibliophiles meeting will take place in person in Kirkland on Jan 19th at 1pm, "The Long Earth" by Terry Pratchett/Stephen Baxter

Campout details coming

[Discord](#)

Training is coming to the next meeting.

[Convention lounge](#)

Will be split into a food area and a seating area. Minions could give you a bag of food for staff.

PUBLICATIONS

Newsletter deadlines

please send to newsletter@norwescon.org so it gets to the newsletter directly. Content arrive by Jan 20th. Same goes for social media

Open positions

Second: Looking to mentor, working with media, ADA knowledge is helpful.

BUSINESS / TREASURER

Accountant meeting Nov 6th - 501c 3 filed - no current update

Receipts needed for all reimbursements, through exec. They must approve it.

SECRETARY

Onboarding

181 positions, 151 people

If you haven't seen an onboarding email and you are working a job, talk to your exec or send an email to secretary@norwescon.org

Be sure to register as staff, directions in your onboarding email, otherwise you won't be able to vote, get a tee shirt, etc. If you've registered in other ways, please email registration@norwescon.org to assist

GENERAL OPEN MEETING - 2:18 PM END

UPCOMING CONCOM DATES:

February 1, 2025

March 1, 2025

April 5, 2025

April 17–20, 2025 Norwescon

May 17, 2025