



NWC47 ConCom November Agenda

NOVEMBER 2, 2024

PRESENT:

Rob Stewart: Chair

Shawna Batty: Vice Chair

Michelle Morrell: Secretary

Felice Nightengale: Convention Services

Peggy Stewart: Programming

Wm Salt Hale: Personnel

Tonya Clark: Special Events

Tim Ketron: Business

Kat Marier: Publications

Alex Demboski: Member Services

Jenn Baker: Treasurer

DEPARTMENT AND CROSS-DEPARTMENT MEETINGS - 11AM START

Breakouts for all!

DEPARTMENT AND CROSS-DEPARTMENT MEETINGS - 1PM END

EXECUTIVE MEETING - 1PM START

NEW BUSINESS

Potential for Community Outreach - <https://www.literacysource.org/> ("Literacy Source is committed to providing free, accessible, high-quality adult literacy programs. Whether it's learning to

read, write, or speak English, obtain a GED, prepare for citizenship, or gain digital literacy, we offer classes that learners need to obtain their goals.”) Rob will reach out on Monday for more information.

VOTES

October minutes as presented via email to the exec team.

Michelle moves, Jenn seconds, unanimous

Pass

Add half table to Writers’s Row - moving to the lobby and offering a half table, 4ft for \$40 -

Alex moves, Jenn seconds, unanimous

Pass

EXEC MEETING - 1:05 PM END

GENERAL OPEN MEETING - 1:05 PM START

Thank you for attending

Real Rent for Duwamish update - this has begun. We are acknowledging we hold our business on historic traditional lands.

Introductions of exec team

CHAIR

Report back on votes - minutes and half table for writer’s row.

Community Partnerships- suggestions are welcome, please let Rob know at chair@.

Hotel picketing is why we’re on Zoom - in person for December, will have the holiday party there - Saturday Dec 14th.

As a convention did we send a letter to the Doubletree that we will not cross the picket lines? No, but they are aware.

VICE CHAIR

Hotel numbers - Pat will post once she gets them.

Timeline - email Shawna if you have Timeline changes or additions.

PROGRAMMING

GoH Spotlight - Isis Asare

Panel suggestions forms are still open, on the website.

Meetup applications are open, on the website.

Open positions: GoH Liaisons, Programming staff volunteers, information is on the website.

Social at Rob and Peggy's house later today.

SECRETARY

Onboarding - 142 positions, 121 people

If you haven't seen an onboarding email and you are working a job, talk to your exec or send an email to secretary@.

Be sure to register as staff, instructions are in your onboarding email, otherwise you won't be able to vote, get a tee shirt, etc. If you've registered in other ways, please email registration@ to assist.

BUSINESS / TREASURER

Accountant meeting Nov 6th - communication has been an issue. Meeting about 501(c)3.

Stripe is up and running

Off to IT for integration

Receipts needed for all reimbursements, submit through exec.

Business will go through the storage during the Nov 12th inventory.

PUBLICATIONS

Newsletter deadlines - talk to your exec to get stuff in the newsletter.

Photographers @con events - investigating a photo booth to have out during the convention and potentially the dances. Looking into new photo backdrop. Planning ahead - if you have events or other items that you would like photographed, please let publications know in advance for planning purposes.

December meeting is the big staff photo, be ready! Will also put in a snapshot of the attendees on zoom if you can't make it.

Open positions - need a second, and people reviewing website for accessibility and screen readers. And volunteers as roving reporters for the Daily 'Zine.

CONVENTION SERVICES

Storage inventory - Saturday, Nov 16th at noon. If you are planning on attending, email it@ and logistics@ and let them know so have someone to let you into the building.

Worldcon borrowing - Will have one point of truth for that which lies with Felice. By the end of December she wants as much knowledge as possible in advance.

Layouts - keep an eye on your mailbox for copies of last year's layouts, we need changes back to layouts@ by Nov 30th.

Open positions - safety ambassadors, office, 2-3 people as seconds.

MEMBER SERVICES

Writers Row changing positions, moving from the hallway to the lobby so they get more foot traffic. Reg is getting slightly smaller.

Dealers apps open today, club tables already open. Art show apps already open.

Cloakroom is a yes, will be in the same spot behind registration.

Do think about things you want info table to know, it's early but still please do share in advance, infotableteam@

Department reportbacks

Reg numbers

Type	At-Con Pre-Reg	Through 7/31	Since 8/1	Rollovers	2024-09	2024-10	2024-11	2023-11
Full	249	72	14	28	364	366	387	397
Youth					10	10	12	13
Child					8	8	10	12
Lifetime					12	14	13	13
GoH					0	0	0	0
Pro					0	0	0	0
Guest of Pro					0	0	0	0
Staff					29	37	44	36
Staff Youth					1	1	1	0
Dealer					0	0	0	0
Club Table					0	0	0	0
Artist (N/A)					0	0	0	1
Special					0	0	0	5
Totals					424	436	467	477

Jeffrey Cornish is a reg lead, now two leads, Jazi as well. Minions requested for line management. Always looking for more people at con.

Next up - choosing GoH art for badges.

Do we want to do another discount run? Last year there were 24 purchases on Cyber Monday.

Teen engagement: On track, solicit for PRIZES that can trade in with their participation coins. Campaign starting January.

PERSONNEL

Open Positions - a second, convention lounge host (split between food and lounge), someone to help with ConCom meetings, coordinating trainings, year round engagements. Teen runners is now "Minions," expanded and focused, younger people (16-25) get involved and learn how to run a convention.

Social - Halloween party today at the Stewarts's - Puyallup at 5pm

Holiday Party on December 14th after the meeting at the Doubletree. Heavy appetizers, non-alcoholic drinks, bring something to share. White elephant gift exchange. Please bring a book for the exchange.

Year Round Engagement

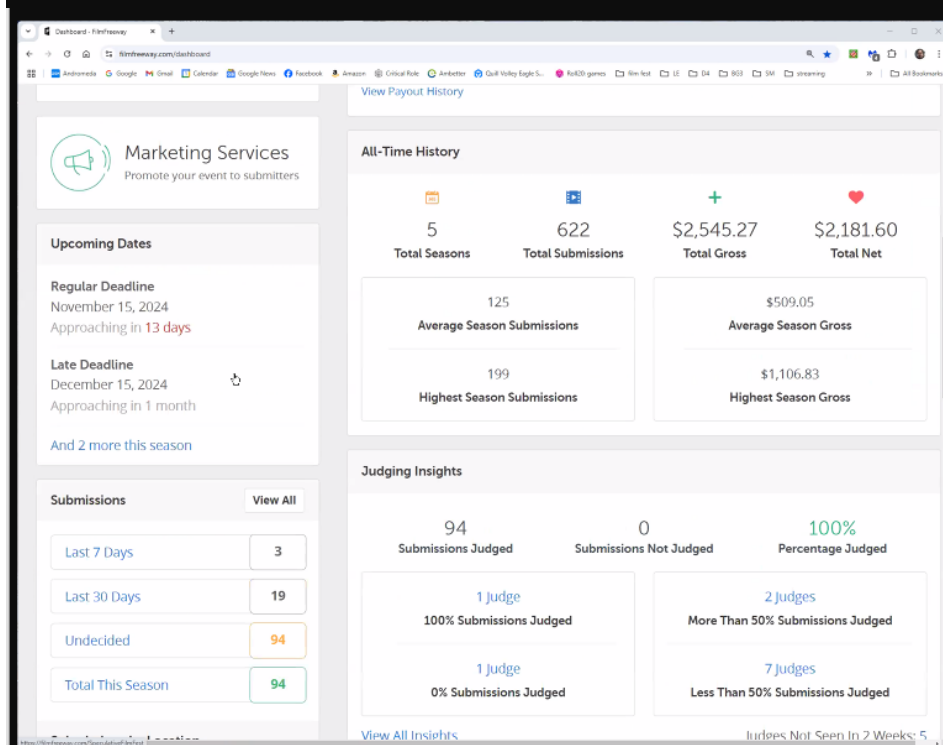
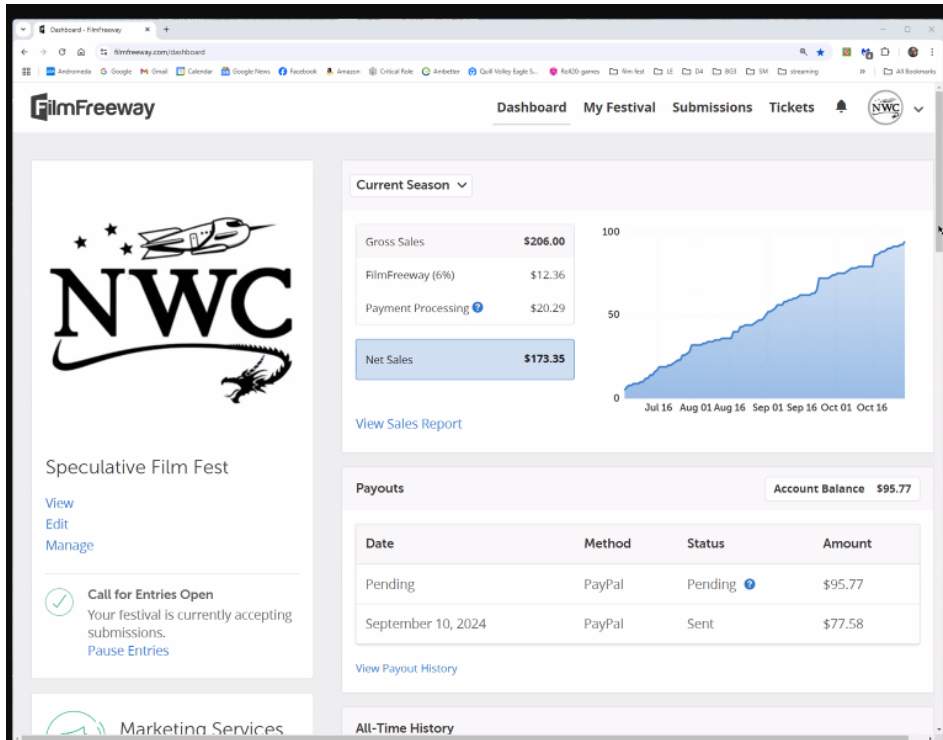
Bibliophiles - find us online 3rd Monday, Adrian Tchaikovsky - **Service Model**.

More positions: Gaming meetups, meetups in general, take over camping trip. Geek garage sale and swap meet in summer.

Volunteer recruitment - there is a shared drive. Please invite people to the next meeting or send them to volunteers@. Think about getting the website updated with team needs. Personnel can help with wording, etc. Same for social media posts and newsletter. Social media request webform: <https://www.norwescon.org/get-involved/concom/>

SPECIAL EVENTS

Shawn Marier - speculative film festival - entries charge a small fee, have a BIPOC fee waiver. \$173.35 so far made for the convention. Next deadline is Nov 13th.



Special pattern contest pattern chosen. S9828, M8249, one with a hood, one without.
Organizations interested in doing photos in the lobby to support NWC - Cindy Greene will be running our Community Outreach photos. specialevents@Masquerade info coming soon

Open positions: Someone to run concerts, or if you have a group who wants to perform (email specialevents@norwescon.org)

Gaming this year is partnering with the folks at Dragonflight. Thank you, Dragonflight and Amy!

GENERAL OPEN MEETING - 2:00 PM END

UPCOMING CONCOM DATES:

December 14, 2024

January 4, 2025

February 1, 2025

March 1, 2025

April 5, 2025

April 17–20, 2025 Norwescon

May 17, 2025