



ConCom Meeting

02.11.2023

Minutes

SEATTLE, WA

Executive Team: SunnyJim Morgan, Rob Stewart, Jenn Baker, Tim Ketron, Shawna Batty, Michelle Morrell, Keith Jewell, Katrina Marier, Adrienne Loska, Peggy Stewart

Absent: Jeanine Swanson

11:59 AM Close of Department Breakouts

1. Call to Order

2. Welcome / Introductions

 Thank you

 Native land acknowledgement

3. Ice Breaker / Introductions

 Chair

 Vice Chair

 Secretary

 Business Director

 Treasurer

 Publications

 Member Services

 Convention Services

 Programming

 Personnel

 Special Events

4. Department report backs

 Chair

 ☐ Nominations for elections- Intro. We will do the actual election at the end of the report backs.

 ☐ Timeline- ran though the timeline from Oct to 30-day to convention.

 ☐ Reminder DEI online training is 2/12 via zoom 1PM

 Position Opportunities: None

 Vice Chair

 ☐ Art selection for this year's convention shirt

 ☐ Hotel contract updates: we are at 60%

 o Staff to submit your hotel request via the website to get into the staff block

	Tues 4/4/2023	Wed 4/5/2023	Thurs 4/6/2023	Fri 4/7/2023	Sat 4/8/2023	Sun 4/9/2023	Mon 4/10/2023	Total	
Contracted Guest Rooms	10	175	500	525	525	110	5	0	1850
Current Pick Up	3	115	286	311	309	76	5		1105
Analysis									
Percentage of Contracted Rooms Picked Up			60%						
Minimum Required Percentage Picked Up			80%						
Minimum Required Room Nights			1480						
Minimum Additional Pick Up to avoid Performance Fees			375						

Position Opportunities: None

Secretary

Onboarding

Position Opportunities: None

Business/Treasurer

IRS/501c3 status-in queue from accounting firm

Budget- check request form if you need reimbursement.

Position Opportunities: None

Programming

GoH science: Gregory Dubos

Finalized the Workshop moderators.

Schedule is almost done with the finals to be done by 2.15.23 for final edit.

The tracks are just fantastic for all ages.

Position Opportunities: pro check in, programming assistance, Virtual programming

Member Services

Lobby setup

19 club table applications.

Art in action will not happen for 2023

Badges:

Covid band/verifications: this may be happening before attendees can get bands before getting a badge. Age limit for minors has been set

2 doses or the one shot

Registration numbers: 795 memberships

Position Opportunities:

Publications

Signs – there is a form of current signs.

o If new signs are needed, please contact your executive

Member guide/pocket guide updates

Position Opportunities you can send this list the webadmin and this will also go into the newsletter.

Convention Services

we have a general safety page on the website. This will be updated during the convention.

Safety and Code of Conduct Team

□ 2.18 will open the storage unit for pre inventory

Position Opportunities: safety ambassadors email safety@norwescon.org. Grand 3 stage techs needed.

Special Events

□ Speculative Film Festival is hosted by Norwescon: 37 films from 14 countries. Sunday will have a 1 hour “best of” showing. Evergreens 1&2 for better viewing

□ Dances; page will go live soon and will have request form for songs or styles

□ Gaming updates, Arcade (pin and video) will be along wing 7 (old artist ally), Dragonflight, Warhorn and the current page to sign up for GM – closer to the event the page will be open for players

□ Nerf and Lazer Tag increased to 6 events.

□ Website is updated with all the events

□ PK Dick Awards and banquet

□ Single pattern – 2 of 3 judges for the contest

Position Opportunities

Personnel

□ Departments to submit volunteer needs for staffing!!

□ DEI training, last session will be virtual tomorrow 2/12 1PM

Position Opportunities

5. Other Business (Personnel)

Upcoming Geek Events

Board gaming to start back up in November

Norwescon’s Bibliophiles

Feb *January Fifteenth* by Rachel Swirsky

2/20/23 meeting to discuss.

March *Widowland* by C.J. Carey

Will be at the convention to discuss

April *Battle of the Linguist Mages* by Scotto Moore

TBA date and time for discussion

Elections nominations.

Position	Nominee	Nominator	2 nd	Response
Chair	Jeanine Swanson	Pat Booze	Alen Bond	Deferred – absent
Chair	SunnyJim Morgan	Shawn Marier	Michelle Morrell	Accept
Vice Chair	Rob Stewart	Shawna Batty	Tim Ketron	Accept
Vice Chair	Caryn Meyers	Grace McKelvy	Alen Bond	Deferred- thinking
GoH Selection Committee	Caryn Meyers	SunnyJim Morgan	Pat Booze	Accept
GoH Selection Committee	Tom Walls	Rob Stewart	Kevin Black	Decline
GoH Selection Committee	Steven Hasenbuhler	Jenn Baker	Yvonne Pawtowski	Accept
GoH Selection Committee	Richard Stevens	SunnyJim Morgan	Lorie Parker	Deferred – absent

GoH Selection Committee	Crystal Llyod	Kevin Black	Megan Lancaster	Accept
GoH Selection Committee	Philip Buff	Michael Citrak	Shawn Marier	Accept

Post Meeting Social at The Morgan House

Parking Discount We need to have the original parking slip and this second one for the discounted \$10 parking rate.

6. Adjournment and Closed Session